

**Hammond Baptist High School**  
**Parent Email, Text Message, and Password Information**  
(Please return to the school.)

I wish to receive communications from the school regarding my child(ren) in the form of (check all that apply):

\_\_\_\_\_ Email to the following address(es): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Text messaging to the following (Note: Many phone companies only allow a certain amount of words in a single text message. There is a chance, if we send a large email, that entire email and attachments may get cut off by your carrier):

Cell # \_\_\_\_\_ cell phone carrier (company) \_\_\_\_\_

Cell # \_\_\_\_\_ cell phone carrier (company) \_\_\_\_\_

Cell # \_\_\_\_\_ cell phone carrier (company) \_\_\_\_\_

\_\_\_\_\_ Please, do not send me email or text messages regarding my child's progress.

Student(s)' Name(s) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_

## RenWeb.com – Student Online Data Information

All of your child's grades and billing information are stored on our secure website database called RenWeb. RenWeb gives you access to your child's gradebook along with many other items pertaining to the school like online bill payment, teacher announcements, class downloads, attendance, and discipline. We wanted to make sure that everyone is aware of this program.

Here are the steps needed to setup your account:

- To initially setup your account you must be using a desktop computer. **Cell phones cannot be used for the initial setup.** If you do not have a personal computer to setup your account, please contact me, and I can help you set your account up.
- From your desktop computer, go online to *hbaptist.com*. Click on the blue *Parent Portal* link on the top right of the screen.
- Once you are on the *Parent Portal*, you will click the link underneath all the basic log-in information titled, *Create New ParentsWeb Account*.
- You will be prompted to enter the school district code which is *HB-IN*. You will then enter your email that should be on file at HBHS. If you get an error message at this point, the issue may be that we have a different email on file for you. Please call and we will change the RenWeb email to your preferred email.
- The next screen will have you enter a username and a password. You will want to make sure you save your username and password for all of your future logins with RenWeb.

There is also an app that can be purchased for \$5.00 each school year on your cell phone app store through RenWeb. The app is very user-friendly and you can even sync your phone calendar with your child's class calendars to know what their due dates are for assignments and the dates of special events in their classes.

If you have any questions at all during the setup of your ParentsWeb account, please, don't hesitate to call the high school office or email Justin Moffitt at [Justin.Moffitt@hbaptist.com](mailto:Justin.Moffitt@hbaptist.com).